



EXAM EXEMPTIONS

CELTIC FAMILY	CHIGNECTO FAMILY
North Nova Education Centre (10 – 12) Northumberland Regional High School (9 – 12) Pictou Academy (9 – 12)	Advocate District School (P – 12) Amherst Regional High School (9 – 12) Oxford Regional Education Centre (P – 12) Parrsboro Regional High School (7 – 12) Pugwash District High School (7 – 12) River Hebert District High School (7 – 12) Springhill Junior/Senior High School (7 – 12)
COBEQUID FAMILY	NOVA FAMILY
Cobequid Educational Centre (10 – 12) North Colchester High School (7 – 12)	Hants East Rural High (9 – 12) Hants North Rural High (7 – 12) South Colchester Academy (7 – 12)

Criteria: Students would have to meet the following criteria to be eligible for an exemption in a semester:

1. A student who has any unexcused absence in any course will not be considered for an exemption.
2. A student shall not accumulate any more than six (6) excused absences in any course in which the student is enrolled.
3. Any student who has accumulated any out-of-school suspensions is not eligible for an exam exemption in that semester. Please note that repetitive lateness for classes will be addressed through the CCRSB Code of Conduct and could result in out-of-school suspension causing the student not to be eligible for an exemption.
4. Excused and unexcused absences are defined in the Chignecto-Central Regional School Board Attendance Guidelines. While it is not possible to make an exhaustive list, the following are examples of excusable and un-excusable absences:
 - a. Excused Absence:
 - Excused by parent
 - Medical excuse (for specific date)
 - CCRSB/private contractor unable to provide conveyance
 - b. Unexcused Absence:
 - An absence with no written excuse or contact from parent
 - Truancy
 - Missed the bus
5. Students are required to provide excuses for all classes for which they are absent. A written note, email, or verbal contact by parent, indicating the reason for the absence, is expected within five (5) school days of the student returning to school.

Criteria: (Continued)

6. A student may request to be exempt from no more than one final assessment/examination per semester provided the student has completed all major assessment components (other than the final assessment/examination) in each of the courses which s/he is enrolled.
7. A student cannot be exempted from a Nova Scotia Examination except on the terms laid down by the Department of Education.
8. A student cannot be exempted from a CCRSB examination except on the terms laid down by the Chignecto-Central Regional School Board.
9. A student cannot be exempt from any grade 9 course examination for which there is a grade 10 Chignecto-Central Regional School Board examination.
10. A student cannot be exempt from any grade 11 course examination for which there is a grade 12 Nova Scotia Examination.
11. A student cannot be exempt from any examination related to the International Baccalaureate (IB) program or Advanced Placement (AP) program.
12. Classes missed due to co-curricular and extracurricular activities are not classified as absences. However, schools should monitor the number of classes individual students miss due to co-curricular and extracurricular activities.
13. These criteria shall encompass any Department of Education on-line course.
14. If a student is exempt from an exam, the student's term or final mark (usually out of 70%), is converted to a score out of 100%. There is no redistribution of weighting among other categories within the 70% term mark.

Please note: There are circumstances where principals are able to *not count* excusable absences.

- I. When a student is absent due to a death in the immediate family, the maximum days allowed are five (5). Immediate family is defined as parent/guardian, step-parent, spouse, sibling, grandparent, aunt, and uncle. Immediate family shall be determined in particular cultural contexts, as required.
- II. When a student is absent due to a verifiable religious observance
- III. When a student is absent as a direct result of legal obligations which are supported by court subpoenas or appropriate documentation
- IV. When a student, with a chronic illness, has an appointment(s) with a physician who is a specialist, (medical or dental), or mental health care professional who is a specialist, the principal will not need to count these excusable absence(s). Principals must receive proof of appointment in advance of any such absence.
- V. When a student is a participant in a provincial, national, or international sporting, fine arts, or leadership event (excluding team tryouts and practices) or when a student is absent as a result of participation in an educational opportunity as deemed appropriate by the school administration.